



BOARD OF APPEALS
TOWN OF FOXBOROUGH
40 SOUTH STREET
MASSACHUSETTS
02035

APPLICATION FOR BOARD OF APPEALS HEARING

Name of Applicant: _____ Tel #: _____

Mailing Address: _____ Email: _____

Location of Property Subject of the Hearing: _____

Assessors Map #: _____ Parcel #: _____ Zoning District: _____

Owner of Subject Property (if different than applicant): _____

Address of Owner (if different than applicant's address): _____

Were previous decisions rendered on the subject property?: No ____ Yes ____ . If yes, please
Provide copy of decision(s).

Nature of Application (complete appropriate hearing request):

1. Request for a **SPECIAL PERMIT** under Section _____ of the Zoning
By-Laws to allow _____

2. Request for a **VARIANCE** from Section _____ of the Zoning By-Laws to
allow _____

3. An **ADMINISTRATIVE APPEAL** in accordance with Section 10.2.2 of the Zoning
By-Laws (explain): _____

4. **OTHER** (i.e. Finding or General By-Law 15(B)-Signage) Explain: _____

I, _____ as applicant, hereby request a hearing before the Foxborough Zoning Board of Appeals as referenced in the above application.

Signed: _____ Date: _____

If applicant is other than owner of subject property, owner must sign authorization below.

Tax Collector's Release

The above referenced applicant is applying for permit from the Zoning Board of Appeals and is in good standing with respect to any taxes, fees, assessments, betterments or other municipal charges as recorded in this office.

Foxborough Tax Collector or Agent Date

Town Clerk Receipt

The above referenced application has been received and recorded with the Town Clerk.

Foxborough Town Clerk or Agent Date

Instructions for Filing: Include eight (8) copies of each

1. Completed application with all signatures affixed.
2. Copy of assessor's map showing parcel subject to hearing.
3. Plot Plan, certified by land surveyor or civil engineer (if applicable).
4. Building Plans (if applicable).
5. If an administrative appeal, include denial letter or determination from Building Commissioner, or other Town Official (if applicable).
6. Abutters list, certified by Town Assessor.
7. Any additional documentation relevant to hearing.
8. Appropriate fees.

APPENDIX D

FEE STRUCTURE

A filing fee shall be made payable to the "Town of Foxborough". An advertising fee shall be made payable to the "Foxboro Reporter". The filing fee for Comprehensive Permits is determined by the formula appearing in Section 5.03 of the Rules and Regulations. The fees for the applications are as follows:

Application Type	Filing Fee*	Advertising Fee
Single Family and Lot Variances (including home occupations)	\$150	\$100
Variances in non-residential zones	\$300	\$100
Special Permit in non-residential zones	\$300	\$100
Multi-Family	\$200 plus \$75 for each unit in excess of 2	\$100
Appeals of Zoning Enforcement Officer	\$150	\$100
Finding	\$150	\$100
Signs	\$200	\$100

**Each request within an application is subject to the applicable filing fee listed; fees for multiple requests are aggregated but a single advertising fee applies. For example, an application containing requests for both a variance and a special use permit in a non-residential zone would entail a filing fee of \$600 plus an advertising fee of \$100.*